

## Agenda: B&O and Licensing Task Force Kick-off Meeting

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**Meeting date, time, and place**      Date: May 27, 2016  
Time: 10 a.m. to 3 p.m.  
Place: Department of Revenue Tacoma Office  
3315 S 23<sup>rd</sup> St 2<sup>nd</sup> floor  
Tacoma, WA 98405

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**Meeting purpose**                      To gather information on local business and occupation tax and licensing simplification for a report to the Legislature due by January 1, 2017.

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**Attendees**                              Marcus Glasper, Department of Revenue  
Andy Cherullo, City of Tacoma  
Kim Krause, City of Burien  
Peter King, AWC  
Glen Lee, FileLocal  
Patrick Connor, NFIB  
Mark Johnson, WRA  
Ron Bueing, AWB  
Eric Lohnes, AWB

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**Discussion topics**

The table below identifies the topics to be discussed, discussion leaders, and allotted time.

<b>Topic</b>	<b>Discussion Leader</b>	<b>Time</b>
Introductions	All	10 minutes
Task force charter	Marcus Gasper	20 minutes
Ground rules	Marcus Gasper	5 minutes
Meeting schedule/locations	Patti Wilson	5 minutes
Licensing overview (state)	Patti Wilson	10 minutes
Licensing overview (FileLocal)	Jamie Carnell	10 minutes
Break		15 minutes
Licensing overview (non-FileLocal cities)	Kim Krause	10 minutes
Business perspective	Patrick Connor	10 minutes
License brainstorm	Marcus Gasper	35 minutes
Lunch		60 minutes
License brainstorm (continued)	Marcus Gasper	60 minutes
Break		15 minutes
License brainstorm (continued)	Marcus Gasper	25 minutes
Homework for next meeting	Marcus Gasper	5 minutes
Wrap-up	Marcus Gasper	5 minutes

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