

# DON C. BRUNELL

## SCHOLARSHIP

### MISSION

To inspire, aid and enhance the educational opportunities of future Washington state business leaders.

### VISION

To honor the lifetime of achievement and legacy of Don C. Brunell, past president of the Association of Washington Business.

### DON C. BRUNELL

Mr. Brunell has been a staunch advocate of career and technical education in the state's K-12, community college, four-year college and university systems. These programs have one thing in common, ensuring the business community has a highly skilled and available pool of business leaders to keep Washington state competitive well into the future.

To acknowledge Mr. Brunell's dedication to the development of future business leaders, the board of AWB established and funded the Don Brunell Scholarship for Future Business Leaders.

### FREQUENCY OF DISTRIBUTION

The scholarship is awarded annually (provided the scholarship administrator determines that a qualified recipient(s) applied).

### AMOUNT OF AWARD

Awards can be up to \$2,000 each. The amount(s) and number of scholarships each year will be determined by the funds available and the quality of applications received.

### ELIGIBILITY REQUIREMENTS

A student is eligible to apply for the scholarship if any of the following apply:

1. They are the child or grandchild of an employee of an active member of AWB, or

2. They are the child or grandchild of an employee of AWB, or
3. They are a participant in the Washington Business Week (WBW) program

Additionally, applicants must be a citizen of the United States or registered alien. Applicants must also be currently enrolled in an undergraduate, graduate, technical or certificate program at any post-secondary institution (public or private) in or outside the state of Washington, or currently a senior in high school who will be attending a post-secondary institution within the next twelve months. An individual may only receive one scholarship per year; however, a recipient may reapply and compete for a scholarship in successive years.

In addition, the applicant must:

- Be enrolled in a business field of study or major.
- Have maintained a minimum 3.00 GPA for the past school year (transcripts must be attached to the application).
- Submit a signed and completed application that includes:
  - a) A letter describing why the applicant is pursuing a career in business and applicant's educational plans as they relate to career goals. (Please limit to two pages of 11 pt. type)
  - b) A list of all school/community activities or accomplishments indicating positions of leadership. (see application form.)
  - c) A brief description of employment and/or volunteer experience. (Please limit to one page of 11 pt. type.)
  - d) Two current (less than six-months old) letters of recommendation from teachers, clergy, employers or someone

other than family members who are familiar with the applicant's skills, abilities and character.

Each attachment must include applicant's name, for easy identification, and must be sent along with this application. *Please, no staples, folders or bound copies.*

Applicants should pay close attention to:

- Spelling
- Grammar
- Composition
- Clarity
- Appearance of Application

### SCORING

| Judges scores are based on the following: |           |
|---|-----------|
| Career Goals                              | 15 points |
| Academic Merit (GPA)                      | 10 points |
| Recommendations                           | 10 points |
| School/Community Involvement              | 15 points |
| Work & Volunteer Experience               | 20 points |
| Language Skills                           | 20 points |
| General Appearance of Package             | 10 points |
| WBW Bonus                                 | 15 points |

(Points shown are maximums for each criteria)

### SCHOLARSHIP APPLICATION DISTRIBUTION OPTIONS

|               |  |
|---------------|--|
| Mail Inquiry  | AWB Institute<br>Re: Don Brunell Scholarship<br>Susie Griffin<br>PO Box 7933<br>Olympia WA 98507 |
| Phone         | (360) 943-1600 or<br>(800) 521-9325  |
| Email Inquiry | <a href="mailto:SusieG@awb.org">SusieG@awb.org</a><br>Subject Line: Don Brunell Scholarship      |

### SUBMISSION DEADLINE

Applications must be postmarked or emailed by June 30, 2019, to be considered.

### APPLICATION

Applications can be obtained online through a PDF download, via an email or through regular mail.

### AWARDING

The administrator will then determine the number and amount of the award(s) (a formal allocation matrix can be found in the forms section of this manual.)

### NOTIFICATION

All scholarship applicants will be notified of the committee's decision by July 15, 2020 and will receive an award certificate or a letter of regret.

### PAYMENT

After notification, students must provide their student ID number to the scholarship administrator. Payment will be sent to the financial/student aid office of the applicants chosen school.

### STATEMENT OF NON-DISCRIMINATION

Scholarships are awarded solely on the merits outlined in this document of the applications submitted.

AWB, AWB Institute or the Don C. Brunell Scholarship does not discriminate on the basis of race, national origin, color, creed, religion, sex, age, disability, veteran status, sexual orientation, gender identity, political affiliation or associational preference.

